

Dear Conveyancer

Our requirements in order to issue a consent are as follows:

ORIGINAL copies of all Municipal approved plans from the Seller. (If the Seller does not have these plans, the Seller can uplift these plans from the Umhlanga Municipality Plans Office on 327 Umhlanga Rocks Drive).

If there are additional plans relating to the property these also need to be submitted to our office 13A Sunny Park Office Park 4 Sugar Farm Trail, Sunningdale Umhlanga.

The inspector will collect these plans and make an appointment with the Seller (Please forward contact details of the Seller) to scrutinize the plans. Kindly ensure that the plans for the property are in order, if not new plans will have to be redrawn at the Sellers cost.

The **site scrutiny fee is R1210** and any outstanding membership fees are payable to:

**Sunningdale Home Owners Association**  
**Standard Bank**  
**Branch Code: 057829**  
**Account no.: 252124375**

Our **document fee is R1 200** payable to:

**Acutts Property Management**  
**First National Bank**  
**Acc No.: 62162379624**  
**Reference: Lot number and name**

Attached please find a membership form (to be completed in full, with signatures) as well as the Constitution of Sunningdale. Once completed forward membership form together with proof of payment to [shoa@acutts.co.za](mailto:shoa@acutts.co.za)

Should plans need to be redrawn, the inspector will advise same, a further inspection will need to be done. Kindly note that this further inspection will attract an additional Scrutiny fee. Once this plan has been approved, the seller will then be required to submit the receipt from the municipality to our offices (Acutts Property Management) before a consent can be released. Please note that the consent is issued on condition that the municipality approves the plans. The onus is on the Seller and Buyer to ensure that all is in order with the municipality.

## **Acutts Property Management**

Tel: 086 122 8887 Fax: 086 559 2284 Email: [propmansupport@acutts.co.za](mailto:propmansupport@acutts.co.za)

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